

November 2018 Meeting Minutes

November 13, 2018 / 9:30 am / Roundtown Elementary

MEETING CALLED TO ORDER

Malené Quarles called the meeting to order at 9.31 am

ATTENDEES

Malené Quarles, Abby Nguyen, Andrea Jones, Lisa Shearer, Kimberly Brandt, Khelsea Borrer, Bill McCauley, Marsha Sjoberg, Cassandra Silimperi

AGENDA

President's Report - Malené Quarles

- Thank you to all of the volunteers who helped with the fall parties
- Thank you to all of the fundraiser participants; because of your efforts, the PTO has raised enough money to provide the following:
 - Roundtown Proud t-shirts to all incoming Kindergarteners and all 1st, 2nd & 3rd graders who were new to Roundtown this year
 - Kindergarten field trips to Paulus Orchards
 - Theatreworks Assembly
 - Steven Courtney concert on Fall Festival Day
- A spring fundraiser is being planned to help raise the additional funds needed for the school's spring activities; more information will be available in January

2nd Vice President's Report - Beth Shola

- The Adrenaline Night Out for K/1 is on Tuesday, 11/13 from 4-8 PM
- An additional Adrenaline Night Out for 2/3 is planned for January 15

Treasurer's Report - Christy Bucks

- Payments have been made this month for all discount cards, the 2/3 Skating Party, and the Steven Courtney concert

Assistant Treasurer's Report - Samantha Anderson

- Deposits have been made from book fair sales, discount card sales, and the credit card contributions for FUNd Run

Principals' Report - Mr. Miller & Mrs. Fabie

- Leaf Raking is set for Wednesday, 11/14, for second grade
- 60th day of school is set for Friday, 11/16
- Mr. Miller will be at the Secret Santa Shop on Wednesday, 11/14, Saturday, 11/17, and on the evening of conferences
- First Grade Feat is set for Monday, 11/19 in the afternoon
- Conference report forms will open for families in Skyward on Monday, 11/19, and will be reviewed at the fall conferences
- Thanksgiving Break is 11/21-11/26; school resumes on Tuesday, 11/27

All Pro Dads - John Thornton

- Date pending for December gathering

Book Exchange - Denise Newman

- Tentative date is 12/7 and more info will be coming home soon

Box Tops - Khelsea Borrer

- The November submission is pending; a check for approximately \$1300 is expected
- A contest is possibly coming in January
- Khelsea Borrer will submit a flyer with additional ways to help Roundtown raise money: Shoparoo app and Coke Gives

Fall Fundraiser - Discount Cards

- Discount cards are now available for \$10 each and will be available at the Secret Santa Shop and by calling the school office

Outdoor Classroom - Natasha Lewis

- Second graders will be raking leaves on Wednesday, 11/14
- Any spring activities are dependent on donations of time and/or supplies

Secret Santa - Lisa Shearer, Denise Newman

- The shop is open on Wednesday, 11/14, Saturday, 11/17, and during conferences
- There are 14 high school students coming in to volunteer on Saturday
- Additional volunteers are needed for all time slots

Service Project - Malené Quarles, Beth Shola

- The Giving Tree is set up in the lobby and bell ornaments are available to take, which benefit children at Bell Shelter
- Additional giving opportunities are available through an online sign up, which is available on Facebook and Constant Contact
- All gifts are due back by 11/30 and must be unwrapped; gift bags are acceptable

Staff Appreciation - Laurie Meluzio, Jen White

- Staff Appreciation is set for Tuesday, 11/20
- Big Apple Bagels is donating bagels, the PTO is providing pulled pork for sandwiches, and there are opportunities for families to provide sides, drinks, desserts, etc.
- A sign up is available on Facebook for anyone wishing to contribute

Yearbook - Marsha Sjoberg, Lindsey McBride

- There are 12 classrooms that still need to be represented with photos from fall parties
- Winners were chosen for the yearbook cover contest
- The board is in favor of accepting sponsorships to help offset the cost of the yearbook (business cards from local businesses, etc.)
- Additional layout help is needed

NOTES

MEETING ADJOURNED

Malené Quarles adjourned the meeting at 10:05 am.

NEXT MEETING

January General Board Meeting - Tuesday, 1/8 at 9:30 am in the Rally Room